

GOVT. MEDICAL COLLEGE



&

Associated Hospitals Jammu

Name of the Group:

**Manning of Parking Places in Govt. Medical College Hospital
Jammu for the year 2010-11**

Tender Documents Issued to M/S

IMPORTANT DATES.

GR No: _____

Dated: _____

Last Date for Sale of Tenders : 28.04.2010 upto 04.00 PM

Last Date for receipt of Tenders: 29.04.2010 upto 03.00 PM

Date of opening of Tenders : 30.04.2010 at 01.00 PM

Or any other date convenient to the committee.

Contains:-	A. Financial Bid.	01 Page
	B. Check List	01 Page
	B. Terms & Conditions	03 Pages
	C. Letter of Acceptance	01 Page
	D. Sketch of Parking/ No Parking areas	01 Page
	Total	07 Pages

GOVERNMENT MEDICAL COLLEGE JAMMU.

TENDER NOTICE NO: 01 OF 2010.

For and on behalf of the Governor of Jammu & Kashmir State, Sealed Tenders affixed with Rs.5/- Revenue Stamp are invited for the **Group Manning of Parking Places at Medical College Hospitals, Jammu For the year 2010-11** in Govt. Medical College Hospitals as per the details given in the tender documents (Tender Form, Terms & Conditions of Tender Notice) from those firm(s) who are already registered with Health & Medical Education Department, Jammu & Kashmir. These tender documents can be had on the written request during all working days upto 03-05-2010 (Monday) against the Non-refundable cash amount of Rs. 500/- from the office of the "PRINCIPAL GOVT. MEDICAL COLLEGE, JAMMU (Office of the Purchase Committee)". The GR should be attached with the tender.

Name of the Group	Amount of CDR
Manning of Parking Places at Medical College Hospitals, Jammu For the year 2010-11	Rs. 1,00,000/-

The rate contract thus issued shall be valid for a period of 12 months, extendable for a further period of 90 days from the issue of Rate Contract or till such time the new Rate Contract is finalized and issued, whichever be earlier.

The Tender document should be accompanied with the earnest money of Rs. 1,00,000/- only in the shape of CDR (Call Deposit Receipt only) from any reputed Bank pledged in favour of Principal Govt. Medical College Jammu. **FDR (Fixed Deposit Receipt) shall not be accepted in place of CDR, in any case.**

The details of the Tender document are also available on the official website of Govt. Medical College & Associated Hospital i.e www.gmcahjammu.org. The tender not fulfilling the laid down terms & conditions will be outrightly rejected.

The Principal, Govt. Medical College Jammu reserves the right to reject any or all the offers received without assigning any reason at any stage.

NO BANK DRAFT/INDIAN POSTAL ORDER WILL BE ACCEPTED.

Scheduled Dates:-

1. Last date for sale of Tender Documents 28-04-2010 upto 04.00 PM
2. Last date for submission of Tenders 29-04-2010 upto 3:00 PM
3. Opening of tenders 30.04.2010 at 01.00 PM
or any other date convenient to the committee

The Tender committee will not be held responsible for any postal delay.

**Member Secretary
Institutional Tender Committee
Govt. Medical College, Jammu**

No: GMC/NIT/Re-Tend/2010-11/

Dated:-

Copy to the :-

1. Secretary to Govt. Health & Medical Education Department ,Civil Secretariat Jammu for information.
2. Principal Govt. Medical College Jammu for information.
3. Administrator (AH) Govt. Medical College Jammu for inf.
4. Director Radio Kashmir Jammu for information and with request to please broad cast the extract of NIT in the Air for two days.
5. Financial Advisor and CAO, Health & Medical Education Department, Jammu for information.
6. Medical Superintendent SMGS Hospital/Medical College Hospital / CD/ Psy. Hospital for information
7. Joint Director Deptt. of Information for inf. He is requested to please get the notice published on priority basis in two leading dailies of State Level for wider publicity of the notice and send the cutting for conformation.
8. General Manager, Ranbir Govt. Press Jammu for inf. and necessary action with the request to please publish the aforesaid NIT in the Govt. Gazette in order to give the NIT a wide publicity.
9. Notice Board / Office File.

UNDERTAKING/ LETTER OF ACCEPTANCE

Sir,

- a. I / we do agree for all clauses, terms and conditions of the tender documents.
- b. I / we agree to abide the contract for a period of **one year** to provide the services from the date of award of the contract which may be extended by the committee till new rate contract is finalized.
- c. I / we declare that no legal / financial irregularities involving the Proprietor/ Partner of the applicant (s) / firm are pending.
- d. I / we declare that our financial position is sound and we are competent to execute the contract.
- e. I / we declare that we will not ask/ expect any financial assistance from the Govt. of Jammu & Kashmir State.

In acceptance
(Name of the signature of the tenderer
Or Authorized Signatory)

GOVT. MEDICAL COLLEGE & ASSOCIATED HOSPITALS.

**MANNING OF PARKING PLACES IN
GOVT. MEDICAL COLLEGE HOSPITAL JAMMU.
For the year 2010-11**

Amount of CDR : Rs. 1,00,000/- **For Govt. Medical College Hospital Jammu**

Tender Fee : Rs 500/-

A. FINANCIAL BID:

RATES SHOULD BE TYPED AND LAMINATED WITH TRANSPARENT TAPE FREE FROM ANY CUTTING

1) List of 'Parking Places' at Medical College Hospital:-

<u>Detail of Parking Places</u>	<u>Official bid</u>	<u>Offered bid</u>
1. Public Parking towards the right of Entrance Medical College Hospital (Scooter/ Car).	10.00 lacs (Ten lacs)	_____
2. Public Parking starting from the entrance Gate of the Hospital towards Emergency on one side of the road Upto the Sulab Toilet complex. (Scooter/ Car) Except area marked for Emergency staff parking.		
3. ** Faculty/ Doctors/Staff parking on the back side of Anatomy Department/near mortuary/backside of Telephone Exchange & Medical Records Department.		

No Parking Areas : Infront of OPD Block, Emergency Block, Principal Office, at the Road towards AMT School, Laundry, Mortuary, Col. Chopra Nursing Home, Rehebr-e-Sehat & Entry/Exit of Emergency.

**** Parking Place at Sr. No. 3 shall be exclusively for staff of Medical College & Associated Hospitals, which shall be maintained Free of Cost by the approved contractor**

**** The Contract shall Commence after the expiry of previous years Rate Contract.**

Note; Sketch of Parking / No Parking areas is also enclosed for ready reference.

Seal & Signature of the tenderer
In acceptance.

TERMS & CONDITIONS OF THE CONTRACT.

1. The tenderer should be registered to the Health and Medical Education Department, Jammu & Kashmir.
2. The approved contractor shall carefully examine the terms & conditions. In case of any doubts, he shall before signing the contract refer to the Officer-in-charge and get clarifications. After signing the documents no communications regarding change in terms & conditions shall be entertained.
3. The tender on the prescribed proforma shall be submitted in a single big size envelop containing two small envelopes **one each for original and duplicate with proper seal**. Tenders not accompanied with the following latest documents alongwith other requisite documents at the time of submission of tenders are liable to be rejected by the competent authority :-
 - i) Earnest money deposits in the shape of CDR for Rs. 1,00,000/-. (One lacs only from any reputed Bank pledged in the Name of Principal Govt. Medical College Jammu. Please note that the tender Number, its due date and complete address of the firms should also be written **on the back side of the CDR so as to ensure its safe** return to the unsuccessful or successful tenderers after completion of the contract) as the case may be.
 - ii) Latest income tax clearance certificates valid at the time of opening of the tender issued by the respective competent authority under relevant tax act and the amendments made thereafter from time to time.
4. **Non- Blacklisting Declaration:** The tenderer shall furnish a non-black listing declaration that the firm has not been blacklisted by any Govt./ Private institution and there is no vigilance/CBI/Court case pending against the firm on non-judicial stamp paper of Rs. 50/- duly attested by the Judicial Magistrate.
5. The tender documents should be page marked and bearing signature with seal on each and every page.
6. **Rates Quoted should be typed/ printed and free from fluiding/cutting and overwriting. No hand written quotation will be accepted. All pages of the documents submitted should be numbered & total number of pages indicated in the index. Transparent tape/ lamination should be applied on the quoted rates.**
7. **Details of documents enclosed with the tender forms should be mentioned in Proper Index serial wise duly flagged on the front page of your quotation/ reference letter.**
8.
 - i) The document submitted by the firm with the tender form will be opened in public in the presence of tenderers/ firms representatives and the officers opening the tender will sign the tenders price and other important features.
 - ii) The tenderer/ authorized representatives should point out to the Chairman tender opening committee on date of opening of tenders embitterment if any at the time of opening tenders. Thereafter the tenderer/ authorized representative will have no legal right to confer or to represent on one ground or the other. All the documents attached with the tender should be self attested by the authorized signatory of the firm with seal.
9. No conditional tender shall be accepted. The committee reserves right to accept or reject any tender/ quotation without assigning any reasons thereof.
10. The Successful tenderer are bound to stick on the rates once quoted by them and once approved by the tender committee.

11. The Contract shall be approved for a period of twelve months from the date of issue of the contract, which can be extended, for a period upto 90 days or till new contract is finalized, under the circumstances beyond control and the proportionate payment of the extended period shall be deposited by the contractor as fixed by the authorities. **The contract shall be allotted to the highest bidder.**
12. The tenderer should be registered with Labour Department.
13. ***The approved Contractors shall deposit 100% of the bid money before taking over the possession of Parking places within 07 days from the date of issuance of contract failing which the contract shall be cancelled, the security deposited in shape of CDR shall be confiscated and the contract may be offered o the nearest highest bidder. The possession of the premises shall only be given after the deposition of bid money in full.***
14. The parking places proposed to be auctioned within the premises of Govt. Medical College Hospital Jammu, are named as Sr. No. 1 to 3 out of these **PARKING PLACES NO. 3 SHALL BE EXCLUSIVELY FOR THE STAFF OF MEDICAL COLLEGE AND ITS ASSOCIATED HOSPITALS, WHICH SHALL BE MAINTAINED BY THE APPROVED CONTRACTOR, FREE OF CHARGES through their employees in proper uniform.**
15. Parking places 1 & 2 shall be public parking places and the rates for one time of any duration per day vehicle shall be charged by the approved contractor as mentioned below :
- | | <u>One time</u> | <u>24 hrs duration</u> |
|-------------------------------|-------------------------|------------------------|
| a. Car Parking / Jeep Parking | Rs 10.00 per time (Ten) | Rs. 15/- (Fifteen) |
| b. Two Wheelers Parking | Rs 05.00 per time (Two) | Rs. 7/- (Seven) |
16. To ensure authorized entry into staff parking places, it shall be obligatory for the Medical Superintendents, Medical College Hospital, Jammu to provide member cards/stickers for staff vehicles which enable the workers of the approved contractor to allow the owner to park his vehicle in the parking place No. 3 as mentioned above.
17. The approved contractor shall be responsible for the watch & Ward of staff vehicles round the clock and in case of damage/ theft to staff vehicle they shall bear the loss as per then market rates assessed by the committee constituted for the purpose.
18. The tenderer shall have to quote in such a way that he has to provide watch and ward to free parking as well, besides charged parking places and maintenance of both the Public & Staff parking area by proper land scaping.
19. All the parking places as named in the NIT can be visited by the tenderer/s. Enquiry in this regard, if any, can be made from the Medical Superintendent/ Dy. Medical Superintendent of the Hospital, during office hours on any working day upto the date of sale of tenders.
20. The employees deployed **by the approved contractor, shall bear recommended uniform and display the name plates.**
21. No heavy vehicle shall be allowed to be parked on the road from the main entry to the AMT School, by the approved contractor.
22. The approved contractor shall not allow any mobile or immobile Kiosks (Rehri Khokha) or squatting vendors (Pharies) in the hospital premises.
23. The approved contractor shall be responsible to get maintained strict discipline in the hospital premises, failing which the contract shall be liable to be cancelled.

24. **A minimum fine of Rs. 2000/- per instance, shall be imposed on the contractor for overcharging or if any vehicle found parked in the No Parking Area in the hospital or any other complaint of misconduct/overcharge etc. received against him / his employees.**
25. The successful tenderer shall have to furnish an Indemnity Bond to the effect that any loss sustained during the parking time to any vehicle, due to any reason like theft, fire; accident etc. shall be recovered from him.
26. The successful contractor will enter into an agreement with the Medical Superintendent of the Hospitals before allotment of the contract.
27. The Medical Superintendent of the Hospitals may incorporate any other suitable "Terms & Conditions" to form the ingredients of the agreement.
28. The authority shall, in any case not be responsible for any theft or any other mishappening in the premises of the parking places, under supervision of the approved contractor.
29. **In case the approved contractor fails to deposit the approved bid money within the stipulated period i.e before allotment of the contract- the next highest bidder shall be asked to take up the job, or some other measures shall be adopted to collect the parking fee, as the committee may deem fit. The security money of the defaulter shall be liable to be forfeited.**
30. In case of failure to abide by the "Terms & Conditions" of the approval, the tender notice and any other 'term' incorporated, the contract shall be liable to be terminated with forfeiture of the earnest money.
31. The Principal, Govt. Medical College Jammu have the right to terminate the Rate Contract at any time on the grounds which he deems fit in the wider Public Interest.
32. Any dispute arising out of this rate contract shall be referred to the Secretary to Govt. Health & Medical Education Deptt. Jammu/ Srinagar whose decision there on shall be final and binding upon the parties and no further correspondence / action on this account shall be made.
33. The tender committee will not be held responsible for any postal delay, if the tenders are sent by registered post
34. All other conditions laid down in J&K Financial Rules, Financial Code vol I & II shall remain in force.
35. The tenderer shall have to submit a performance certificate from the Medical Superintendent of the concerned Hospitals regarding their last one year performance, if they have worked in Govt. Medical College & Associated Hospitals.

UNDERTAKING.

We do hereby agree to abide by all the conditions mentioned in the tender documents (All the pages of the documents have been signed by us in token of our acceptance of the "Condition of the contract" and are without any cutting/ overwriting)

Sig. & Seal of the Tenderer
alongwith full address

CHECKLIST

S. No	Documents	Annexure No.	Page No.
1	CDR/FDR Worth Rs. 1,00,000/-		
2	Undertaking/Letter of Acceptance		
2	Financial Bid		
3	Registration Certificate with Labour Department		
4	Experience Certificate.		
5	Non Black listing Declaration on Rs.50/- Non Judicial Stamp Paper		
6	Income Tax clearance certificate		
7	Performance certificate from the Medical Superintendent of Associated Hospitals (if applicable)		
	Total No. of pages		