

PURCHASE COMMITTEE NO:2,
(RATE CONTRACT COMMITTEE)
HEALTH & MEDICAL EDUCATION DEPARTMENT
GOVT. MEDICAL COLLEGE JAMMU

Tender Notice No: 04 of 2010
LINEN AND BEDDING
FOR THE YEAR 2010-11

Cost of Tender Documents:

For General =Rs. 500/-
For SSI Units = Rs. 100/-

Amount of Earnest Money

For General =Rs. 50,000/-
For SSI Units = Rs. 5000/-

S. No.	Name Of The Item	Particular	Rates Offered (both in words & figures duly laminated with transparent tape)
1.	Pillow Rubberised Coir Foam <i>Size 63.5 cm x 41 cm x 11.5 cm with cotton cloth cover</i>	Each	
2.	Mattress Rubberised Coir <i>Size 190 cm x 90 cm x 7.5 cm complete with cover of superior quality cloth with protective cover of polythene and U : Foam Sheet on one side.</i>	Each	
3.	Mattress cover of polythene to fit mattress <i>Size 192 cm x 92 cm x 7.5 cm</i>	Each	
4.	Mattress Cover Full size to cover Mattress of Polythene <i>Size 80"x 40"x 6"</i>	Each	
5.	Apron Surgeon <i>size 128 cm x122 Green Drill Cloth</i>	Each	
6.	Towel Turkish Dyed <i>Full size & Medium size</i>	Each	
7.	Bed Sheet Dastui <i>250 cm x 150 cm</i>	Each	
8.	Draw Sheet <i>Size 90 cm x 147 cm</i>	Each	
9.	Doctors Coat Tericot	Each	
10.	Operation Sheet Dasuti <i>Size 220 cm x 160 cm</i>	Each	
11.	Apron Khidmatgar <i>Size 128 cm x 28 cm</i>	Each	
12.	Face Mask Cotton <i>White/Green</i>	Each	
13.	Blanket Cover	Each	
14.	Mattress for Operation Table <i>in three sections (Standard Size)</i>	Each	
15.	Cotton Filled Pardha <i>Size 3' x 7'</i>	Each	

**LINEN AND BEDDING
FOR THE YEAR 2010-11**

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16.	Blanket Woolen <i>Size 250 cm x 152 cm (Red/Gray/Camel coloured)</i>	Each	
17.	Khaddar Cloth (White/Green)	Per mtr	
18.	Pillow Cover Cotton <i>Standard size</i>	Each	
19.	Apron Polythene	Each	
20.	Curtain Cloth Cotton/Tapestry	Per mtr	
21.	Theatre Coat	Each	
22.	Patient Suit (Summer / Winter)	Each	
23.	Apron Cloth	Per mtr.	
24.	Surgeon Gown	Each	
25.	Muslin Cloth	Mtr.	
26.	Surgeon Suit Complete with Cap	Each	
27.	Apron for Sweepers	Each	
28.	Tericot cloth shirting (Green/Gray/Blue)	Per mtr	
29.	Cotton Duret Size : 12'x15' and : 15' x18'	Each	
30.	Jute Matting	Per mtr.	
31.	Drill Cloth White	Per mtr.	
32.	Mazri Cloth	Per mtr.	
33.	Popline White/Blue	Per mtr.	
34.	Serge Cloth	Per mtr.	
35.	Spun Cloth	Per mtr	
36.	Woolen Angola	Per mtr.	

1. All the items are on Sample Basis.
2. The intending tenderers have to submit samples, in duplicate, for each item in the office of **Purchase Committee No-II, Govt. Medical College Jammu**, before the last date of receipt of tenders.
3. The Logo as per the design required by the concerned Purchasing officer is to be printed on the Bed Sheet without any extra cost.
4. The purchasing officer can ask for any colour (Blue, Red, Pink, Green etc as required) for the O.T Linen

Signature of the Tenderer
With seal and address

PURCHASE COMMITTEE NO:2,
(RATE CONTRACT COMMITTEE)
HEALTH & MEDICAL EDUCATION DEPARTMENT
GOVT. MEDICAL COLLEGE JAMMU

NIT NO. 4 OF 2010

General Terms & Conditions

GROUP: HOSPITAL LINEN AND BEDDING

1. The Tenderer should be a registered supplier of Health & Medical Education Department.
2. The Tenderer shall carefully examine the conditions i.e specification ,make and trade name etc to be supplied where-ever applicable (In case of any doubts the tenderer shall before signing the contract refer to the Officer In-charge and get clarifications).
3. The Tender on the prescribed Performa shall be submitted in a single big size envelope containing two separate envelopes one for Original and another for duplicate Bid super-scribed as tender for "**HOSPITAL LINEN & BEDDING FOR THE YEAR 2010-11**" properly sealed. The Purchase Committee will not be held responsible for any postal delay. Tenders not accompanied with the following latest documents along with other requisite documents at the time of submission of tenders are liable to be rejected at the appropriate level of the competent authority:-
 - a) Earnest Money Deposits in the shape of CDR/FDR for Rs.50,000/-(Rupees Fifty Thousand only) in general and Rs. 5000/- in case of SSI units shall be accompanied with the Tender documents. Please note that the Tender Notice No. its due date and complete address of the firms should also be written on the back side of the Call Deposit Receipt so as to ensure its safe return to the unsuccessful or successful tenderer(s) as the case may be.
 - b) Latest Original Authority from the Principal manufacturer(s) where-ever applicable. Fake and false authority letter(s) will be considered an offence and stern disciplinary action shall be taken against such firms/suppliers and shall be blacklisted.
 - c) Latest Sales Tax clearance certificate of the proceeding year (PAN of the firm) duly authenticated by Authorized signatory.
 - d) An Affidavit on Rs. 10/- Stamp paper stating that no criminal/IT/ST/Blacklisting case is pending against the firm.
 - e) The Local SSI Unit holders of J&K State only, shall have to enclose a certificate to the effect that the unit is existing as on the date of issue of Tender from the concerned General Manager, DIC.
4. All the quoted rates must be F.O.R. Medical College/Health Services Stores/ Hospitals in Jammu/Kashmir Division. The rates quoted should be inclusive of all taxes, duties and other charges etc including Entry Tax, if any. No Entry Tax, levis etc shall be accounted or paid extra in any case, if demanded by the tenderer afterwards.
5. No conditional Tender shall be accepted, the committee reserves right to accept reject any tender/Quotation without assigning any reason thereof.
6. All Terms & conditions of tender Notice shall also form part of supply order and agreement.
7. Successful Tenderer shall have to execute the supplies in full from the date of placement of supply order within the prescribed date and shall also have to abide by the standard Terms and conditions as laid down in J&K Financial Rules/Codes and the conditions as per the contract.
8. The Successful Tenderer shall be responsible for execution of the contract in full and shall not in any case assign or sublet the approved items or part thereof to any other party. Suitable penalty upto 10% of the total value of the contract shall be imposed for any deviation from contractual obligation on merits of each case which can be

recovered from earnest money/Security Deposits and it can even debarring/blacklisting suppliers/Firms/Dealers.

9. If in case the tenderer fails to supply the material within delivery period, according to the specifications of the sample approved, the order will be liable to be treated as cancelled and earnest money shall be forfeited.
10. The successful Tenderer shall have to execute an agreement on non-judicial stamp paper of Rs.20/-in the prescribed form incorporated Terms and conditions of the contract with Purchasing Officer duly attested by the Notary.
11. The Security deposit shall be in the shape of CDR/FDR from Nationalized/Scheduled Bank or J&K Bank Ltd. No interest will be paid for any deposits by the Department and the cost of stamps shall be borne by the supplier.
12. No representation regarding increase/decrease /withdrawals of rates already quoted in the tender shall be considered and no price escalation claim shall be entertained at any stage. **Any false representation/allegation on the department (if proved), strict action as deemed fit by the CPC; H &ME shall be taken against the firm.**
13. The tenderer shall be responsible for the proper packing so as to avoid damage under normal conditions of the transport by sea, Rail and road or Air and delivery of material in good condition to the consignee at the destination. In the event of any loss, damage, breakage, leakage or any shortage found at the checking/inspection/verification of the material by the consignee. The supplier shall responsible for the same.
14. **Only one Rate against one item will be Entertained and accounted for. If quoted more than one rate the highest rate quoted shall be reflected in the comparative statement for comparison. The samples for each quoted items shall be deposited by the tenderer in duplicate at the time of submission of tender. No sample shall be entertained after the last date of receipt of tender. The sample of each item should be tagged properly with the Sr. No. of the tender list/group and name of the supplier. The rates of sample based items, if quoted without sample will not be considered.**
15. The purchasing Officer or his duly authorized representative shall have at all reasonable time access to the supply premises and shall have powers at all reasonable time to inspect and examine the material and workmanship of the goods.
16. If the delivery is not effected on due date, the Chairman/Member Secretary/Head of the Departments of the respective institutions will have the right to impose penalty of the total cost of the supply order as under :
 - i) First extension for the month on part thereof : @ 2%
 - ii) Second extension for an additional months : @ 3%
17. The quality of stores shall be binding upon the Tenderer(s) and in case of any articles supplied is not being approved and those shall be liable to be rejected and destroyed. Any expenses as a result of rejection of supplies shall be entirely at the cost of Tenderer.
18. In case the goods are not of approved quality and make they shall be rejected and will have to be replaced within a reasonable time by the suppliers without extra cost. The rejected supply shall have to be lifted by the supplier immediately at his own cost.
19. If approved suppliers fail either to supply the goods of the prescribed specification or to deliver the goods within the specified period, the Purchasing Officer shall be at liberty to arrange supplies either through re-tender or otherwise after giving notice to the approved supplier, the Earnest Money Deposits and other deposits if any available with the Department shall be retained to make good any loss or extra cost incurred by the Department in procurement to those supplies besides blacklisting the defaulters.
20. The Tenderer whose Tender is accepted shall arrange the supplies within stipulated time as mentioned in the supply order.

21. The tenderer should collect their unapproved samples at his own risk and cost within a period of one month from the date of issue of rate contract, failing which the same shall be considered as confiscated and treated as Government property.
22. Items falling under the purview of warranty period, the responsibility shall be of the supplier for providing after sales service alongwith spares.
23. In case any tenderer, if charges higher rates for any item(Items) more than the MRP, the action like forfeitures of Earnest Money/Security Deposits/Bank Gurantee and removal of name from the list of the supplier and legal action shall be taken against the firm.
24. In case of any dispute/differences or doubts between the Purchasing officer and the approved supplier, the orders of the Chairman, Purchase Committee, shall be final.
25. **Jurisdiction for any legal proceedings shall be J&K Courts at Jammu/Kashmir only.**
26. The contract fixed shall be valid for a period of 12 months from the date of issuance of approved Rate Contract or till such time the new Rate contract for succeeding year is finalized whichever is earlier.
27. In case of supplies made during the Rate Contracts period under reference on cheaper rates to any other Government Institution/Department in the State, the difference of the cost shall be recovered proportionately.
28. The acceptance of supplies made by the supplier shall be subject to verification and examination as to the specification and standard by the competent Authority.
29. The payment shall be made to the supplier after receipt/verification of materials in the Departmental stores/Hospitals through endorsed WDC Bills/Bank Drafts etc and the Bank charges on account of remittance shall be made good from the payee. No Advance payment shall be authorized unless required under specific Terms and conditions
30. The supplies meant for Jammu/Kashmir Division in the Health & Medical Education Department shall have to be marked as **"HOSPITAL SUPPLY–NOT FOR SALE "**
31. The supplies made on sample basis shall conform strictly to the approved samples as per the NIT/Supply order. The successful tenderer should strictly adhere to supply the material as per the samples approved by the Purchase Committee No-II, J&K.
32. All the items are on Sample Basis. The intending tenderers have to submit samples, in duplicate, for each item in the office of **Purchase Committee No-II, Govt. Medical College Jammu**, before the last date of receipt of tenders. The Logo as per the design required by the concerned Purchasing officer is to be printed on the Bid Sheet without any extra cost. The purchasing officer can ask for any colour (Blue, Red, Pink, Green etc as required) for the O.T Linen
33. In case there is any increase /Decrease in the levy /Tax imposed on by the Central/State or Local Self Government after the Date of opening of Tenders the same shall be allowed subject to production of orders/Documents from the Purchase committee on case to case basis and recoveries/due accounted for, if any.
34. Any other issues may come up during the course of completion of contract shall be decided by the Purchase committee and their order shall be final and binding upon the Purchase Officer and approved Tenderer.
35. Any other condition i.e. not indicated here can be incorporated in the Supply Order or agreement before execution of contract if need arises.
36. Chairman/Member Secretary, Purchase Committee are equally competent and reserve the right to consider, ignore or reject any tender at any state without assigning any reason what so-ever.

**SINGNATURE AND SEAL OF THE TENDERER
IN ACCEPTANCE**

CHECK LIST FOR THE TENDERERS
UNDER GROUP HOSPITAL LINEN & BEDDING ITEMS
FOR THE YEAR 2010-11

S.NO.	DOCUMENTS	ANNEXURE NO.	PAGE NO.
1	Earnest Money in the shape of CDR worth Rs.50,000/- (Fifty thousand) in General and Rs. 5000/- in case of SSI units.		
2.	Undertaking/ Letter of Acceptance		
3.	Non Blacklisting Declaration		
4.	Valid sales tax/VAT clearance certificate		
5.	Copy of PAN Card		
6.	Manufacturer's Authorization/ Authority Letters of the principles. (The letter of Authorization should be on the letter head of the manufacturing firm/authorized distributor and should be sealed & signed by a competent person).		
7.	In case of SSI unit, enclose Permanent Registration Certificate issued by Industries Department supported with a certificate that the unit is in existence from General Manger, DIC concerned.		
	Total No. of pages		

- The tenderer may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If any column is not applicable, it may be filled up as NA.
- It is the responsibility of tenderer to go through the Tender Document to ensure furnishing all required documents in addition to above, if any.
- The tenderer should furnish all the relevant information mentioned in the checklist.
- All pages of the tenders should be page numbered and indexed.
- Wherever necessary and applicable, the tenderers shall enclose certified copy as documentary proof/evidence to substantiate the corresponding statement.
- In case a tenderer furnishes a wrong or evasive statement, his tender will be liable to be ignored/rejected

With Seal & Signature

(Full name, designation & address of the Tender)

PURCHASE COMMITTEE NO:2,
(RATE CONTRACT COMMITTEE)
HEALTH & MEDICAL EDUCATION DEPARTMENT
GOVT. MEDICAL COLLEGE JAMMU

TENDER NOTICE 4 OF 2010

For and on behalf of the Governor of Jammu & Kashmir State, Sealed Tenders affixed with Rs.5/- revenue stamps are invited for supply of items pertaining in the following Groups for the year 2010-11, as per detail given in the Tender documents, Tender Form, Terms & Conditions of Tender Notice, for use in various Institutions/Hospitals of Health & Medical Education Department of Jammu/Kashmir Division from the Original Manufactures/Firms who are already registered with Health & Medical Education Department of J&K State.

- I. **HOSPITAL LINEN & BEDDING**
- II. **HOSPITAL FURNITURE**
- III. **ELECTRICAL APPLIANCES & AIR CONDITIONERS**

These tender documents can be had on written request during all working days upto **12-07-2010** against the Non-refundable cash amount of Rs. 500/-in general and Rs.100/-for local SSI Unit holders from the office of the Principal, Govt. Medical College, Jammu/Srinagar.

The details of the tender documents are also available on the website i.e **www.gmcahjammu.org** and such of the tenderer who are registered with the Health & Medical Education Department, J&K may download the tender document from the website, but in that case a draft of Rs. 500/- (Rupees five Hundred Only) payable to Principal, Govt. Medical College, Jammu as cost of tender should be enclosed otherwise the tender is likely to be rejected. The samples should be submitted in the office of the Purchase Committee No-II, Govt. Medical College Jammu.

The tenders shall be submitted in a single big size envelope containing two separate envelopes, one for original and another for duplicate duly super-scribed with the "name of Group" addressed to the Principal, Govt. Medical College, Jammu/Srinagar and should reach this office by or before **14-07-2010 upto 2.00 PM.**

The Sealed Tender should be handed over personally at the concerned offices and obtain the receipt or can be sent by a registered post at Principal Govt. Medical College Jammu/Srinagar. Tenders received after due date shall not be entertained. The postal delay shall not be the responsibility of the department. The tenders thus received shall be opened on **19-07-2010** or any subsequent date convenient to committee, in the office of Purchase Committee No-II, Govt. Medical College, Jammu in presence of the tenderers or their authorized representatives who wish to be present on the occasion.

The Purchase Committee No-II, H&ME reserves the right to accept or reject any tender or any part of the tender without assigning any reasons thereof.

The intending tenderer(s) shall have to deposit an amount of Rs 50,000/-(Rupees Fifty Thousand only) and for SSI unit holders the same shall be Rs.5000/-(Rupees Five Thousand only) for aforesaid group as token Earnest Money in the shape of CDR/FDR from any Nationalized Bank or Jammu and Kashmir Bank Ltd pledged to the Member Secretary, Purchase Committee No-II, Health & Medical Education Department. The tender without earnest money deposit shall out rightly be rejected.

The rates should be quoted against each item of the tender in both words and figures without cutting, tampering and transparent tape should be applied on quoted rates.

In the event of any of mentioned dates being declared as holidays/closed day for the purchase Organization, the tenders will be sold /receive/opened on the next working day at the appointed time. The tender documents are non-transferable.

Member Secretary
Purchase Committee No-II
Health & Medical Education Department
Govt. Medical College Jammu

No: GMC/PC-II/

Dated:

Copy for information and necessary action to the:-

1. Principal, Government Medical College, Jammu/Srinagar
2. Principal Government Dental College, Jammu/Srinagar
3. Director Health Services, Jammu/Kashmir
4. Director family Welfare, MCH & Immunization J&K Jammu
5. Director, Indian System of Medicines, J&K Jammu
6. Controller, Drug and Food Control Organization J&K Jammu
7. Joint Director Information Department Jammu for publication of Tender Notice in at least two leading papers
8. Purchase File.