

## NORMS FOR ESTABLISHMENT OF TRAINING INSTITUTION FOR PARA-MEDICAL COURSES

Name of the Institution \_\_\_\_\_ Dated of inspection    /    /

S.No.	Checklist of Parameters	Yes	No	Enclosure No.	Remarks
1.	Society must have its own land/ rented/ leased.				
2.	Bye laws of society containing main objective as establishment of Allied Health Services Training Institute.				
3.	Managing Committee should certify that society's land is for the exclusive use of training institute				
4.	<b>Permission from</b> a) Municipal Committee for construction b) Fire Services c) Pollution Control Board.				
5.	Institutional Building fitness Certificate				
6.	Registration of Institution with Directorate of Health Services				
7.	Submission of complete Project Report along with standard application form & fees				
8.	Tie up with 100 bedded multi-specialty hospital for practical training				

9.	Hostel Facility with catering services. Separate for Male & Female Candidates				
10.	Society Registered under Society Registration Act.				
11.	No Objection to start the Course from Government.				
12.	Employees Provident fund & Misc Under Act 1952 12 AA (i) of Income Tax Act 1952				
13.	<b>Total Complete Area of Institution</b> i) Institution ii) Hostel. <b>Manpower</b> i) Faculty ii) Hostel Warden iii) Mess Staff iv) Sweeper v) Electrician vi) Security vii) Others				
14.	<b>Facilities of</b> i) STD/PCO booth ii) Indoor Games iii) Common Room/				

	Library with Book periodicals/ News letters iv) Photostat facility. v) Medical Services				
15.	Provident Fund Account No. Pan No. Balance Sheet for last three years Source of Income				
16	<b>Details of Administrative/ Teaching faculty.</b> <u>Name          Designation          Qualification          Exp.          Status          Years of Service</u> <u>Part/ Full-time</u>				
17	<b>Details of Supportive Staff</b> <u>Name          Category          Status          Year of Service</u> <u>Part/Full Time</u>				
18.	<b>Conveyance Service for students for field visits/ hospitals etc</b> i) No. of Vehicle ii) Mode				

	iii) Ownership iv) Make				
19.	<b>Infrastructure of Institution</b> i) Total Land ii) Covered area iii) Reception of students iv) Director/Principal Office v) Administrative Officer. vi) Faculty Room vii) Conference Room viii) Common Study Room ix) Canteen x) Warden Room xi) Library (Inventory list) xii) Confidential Document room xiii) Computer section. xiv) Accounts Section. xv) Demonstration Room. xvi) Faculty Section Room with Library. xvii) Lecture Theatre. xviii) Main store Room xix) Museum xx) ECG Room xxi) A-V Room. xxii) Working Labs.				
	<b>Details of AV Room</b> LCD Projector computer with Printer				

